

# Travel Service Handling Fees

## Domestic Travel

### Handling fees for arranged tours

Category	Content	Fee	
Arrangement fee	Combination of transportation and accommodation	Within 20%	of total travel fee
	Transportation or accommodation	Within 20%	per case (minimum ¥1,100)
	Miscellaneous arrangements such as sightseeing or other services		
Attendant service fee (excluding the actual cost of travel such as accommodation and transportation)		¥33,000	per attendant for one day
Alteration fee	Changes to reservations/arrangement of accommodation or transportation	¥1,100	per case
Cancellation processing fee	Cancellation of reservations/arrangement of accommodation or transportation	¥1,100	per case

(Notes)

- 1 When making alterations or cancellations at the customer's request, the above alteration fee and cancellation processing fee will be charged in addition to the cancellation fees of transportation and accommodation, etc.
- 2 Consecutive nights at the same accommodation will be treated as one case.
- 3 All taxes are included in the above prices.

### Consultation fees

Category	Content	Fee	
Sightseeing tours	(1) Consultation for creating a travel plan	¥ 2,200 ¥ 2,200	Basic fee (first 30min.) for every 30 minutes thereafter
	(2) Creating a travel plan	¥ 2,200	per day of travel itinerary
	(3) Estimation of expenses necessary for the trip (for trips that involve multiple arrangements for transportation, accommodation, etc.)	¥ 2,200 ¥ 1,100	Basic fee per day of travel itinerary
	(4) Estimation of transportation expenses	¥ 2,200	per case
	(5) Provision of information regarding destinations, transportation, accommodation, facilities, etc.	¥ 1,100	per document (A4 size)
Outside-office consultation at the customer's request		¥ 5,400	Added to the above price

(Note) All taxes are included in the above prices.